ORGANIZATIONAL MEETING
NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS, JANUARY 7, 2019

Supervisor Heinzelman called the Organizational Meeting to order at 7:30 PM, followed by the salute to the flag and the roll call. In attendance were Supervisors Mark Hills, Attorney Lisa A. Young, Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder. Supervisor Dennis Klusaritz was absent.

ORGANIZATION

Supervisor Mark Hills nominated Supervisor Ronald J. Heintzelman as Chairman of the Board of Supervisors for the year 2019 seconded by Ronald J. Heintzelman. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Supervisor Ronald J. Heintzelman nominated Supervisor Mark Hills as Vice Chairman of the Board of Supervisors for the year 2019, seconded by Mark Hills. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Brenda Norder was appointed Secretary/Treasurer and Chief Pension Administration Officer for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Jeff Bartlett was appointed Township Manager. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board of Supervisors established the Treasurer's Bond at a limit of $6,000,000.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, The Neffs National Bank and The First Northern Bank and Trust were retained as depositories for North Whitehall Township funds for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the two (2) Supervisors, the Manager and the Treasurer are authorized to sign checks drawn on accounts of North Whitehall Township; two (2) signatures are required on all checks, one being the Treasurer's. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Treasurer is authorized to pay certain bills subject to approval at the next regular meeting as follows: Utility bills, all bills with discounts, payrolls, and conference fees. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Ronald J. Heintzelman was appointed as Community Services Director for the year 2019, until December 31, 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board of Supervisors set the regular Board of Supervisors' meeting dates for the first Monday of each month at 7:30 PM, for the year 2019, with the exception of the September meeting which will be held on the 2nd Monday of that month at 7:30 PM. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board of Supervisors named delegates to the annual PSATS Convention at Hershey, PA, April 14-17, 2019 to be Supervisors Mark Hills, Ronald J. Heintzelman, Dennis Klusaritz and Manager Jeff Bartlett and Secretary/Treasurer Brenda Norder, and authorized the Community Service Coordinator, Manager, and Secretary/Treasurer to be compensated at their regular employee rate during their attendance at the convention. Attendees to the PSATS Convention shall be reimbursed actual expenses. Supervisor Ronald J. Heintzelman was appointed as a voting delegate and Supervisor Mark Hills was appointed as alternate voting delegate. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the maximum reimbursement mileage rate, for employees attending meetings, was set at .58 cents per mile, as established by the IRS, upon receipt of a valid insurance card. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, all full-time employees are to be invited and reimbursed for attendance at the regular summer convention of the Lehigh County Association of Township Officials for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Atty. Lisa Young was appointed as solicitor to the Board of Supervisors and to the North Whitehall Township Planning Commission for the year 2019. The rate of pay shall be as established in the fee schedule as authorized today as Resolution 01-07-19. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Benchmark Engineering Services was appointed to do General Planning and Traffic Engineering for the year 2019. The rate of pay shall be as established in the fee schedule as authorized today as Resolution 01-07-19. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Keystone Consulting Engineers was appointed as Sewage Projects Engineer for the year 2019. The rate of pay shall be as established in the fee schedule as authorized today as Resolution 01-07-19. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Zoning Hearing Board solicitor's and alternate solicitor's rate of pay shall be as established in the fee schedule as authorized today as Resolution 01-07-19. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Keystone Consulting Engineers was appointed acting Zoning Officer and Codes Enforcement Officer in the absence of the Assistant Zoning Officer. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Barry Isett & Associates, Inc., Keycodes Inspection Agency and Lehigh Valley Inspection Service were appointed as the primary third party code-compliant agencies to perform building plan review and building inspections as required by Act 45, the UCC. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Richard Benjamin was appointed to the Zoning Hearing Board for the years 2019 through 2021 and Sheila Horwith was appointed alternate for the years 2019 through 2021. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Scott Bieber was appointed Sewage Enforcement Officer for the year 2019. The rate of pay shall be as established in the fee schedule as authorized today as Resolution 01-07-19. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Keystone Consulting Engineers, Inc. was appointed Alternate Sewage Enforcement Officer for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Terri Blazofsky was authorized to collect Real Estate Taxes, Street Light Taxes, and to bill interims. She shall be compensated at the rate of 5% on all collections and at the rate of $23.50 per hour for time utilized in completing the tax duplicate. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board of Supervisors retained Portnoff Law Associates to collect delinquent Street Light Taxes for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Jeff Johnson and Brian Horwith were appointed to the Planning Commission for the years 2019 through 2022. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Christopher Moughan was appointed to the Planning Commission to fulfill the unexpired term of Richard Celmer until 12/31/19. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Supervisor Dennis Klusaritz was appointed as the Board of Supervisors representative to the Planning Commission for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Amy Long was appointed to the North Whitehall Recreation Board for the years 2019 through 2023. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Supervisor Mark Hills was appointed as the Board's representative to the Recreation Board for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, a Vacancy Board is hereby established in North Whitehall Township; the registered elector of the Township to be chairman of such board shall be Charles Horwith for the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the following holidays were approved for the year 2019 as per page 15 of the North Whitehall Township Employee Handbook adopted June 5, 2002, as amended and these dates are designated to correspond to the holidays as set forth in the union contract:

President's Day	February 18th
Good Friday	April 19th
Memorial Day	May 27th
Independence Day	July 4th (4th falls on Thursday)
Labor Day	September 2nd
Columbus Day	October 14th
Thanksgiving Day and day after	November 28th & 29th
Christmas Day and day before (Tue & Wed)	December 24th & 25th
New Year's Day	January 1st, 2020 (1st falls on Wednesday)

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Halloween shall be celebrated on Friday, October 25, 6-8 PM, no rain date, in North Whitehall Township in the year 2019. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

ESTABLISH MEETING TIMES

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the schedule of other meetings for 2019 shall be as follows:

Zoning Hearing Board	3rd Wednesday of each month at 7:30 PM as needed
Planning Commission	4th Tuesday of each month at 7:30 PM as needed
Recreation Board	3rd Monday of January, March, July and September at 7:30 PM
Farmland Preservation/Open Space	2nd Thursday in February, April, July, and October at 7:30 PM with the exception of this February's meeting which will be held on the 3rd Thursday of that month.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

End of Organization Begin Regular Business Mtg

APPROVAL OF PREVIOUS MINUTES

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the minutes of the Board of Supervisors Meeting of December 3, 2018 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

ANNOUNCEMENTS

1. The Township Auditors' Organization Mtg. is scheduled for January 8, 2019 at 7:00 PM.

TREASURER'S REPORT DECEMBER 2018

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the December 2018 Treasurer's report and checks # 13757-13834 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

NET ZERO LAND DEVELOPMENT PRELIMINARY/FINAL

Adam Smith, of Barry Isett & Associates, and John Costlow presented the Net Zero Land Development Plan to the Board. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer January 3, 2019.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated June 19, 2018.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated June 21, 2018.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of October 23, 2018.
5. The Developer shall comply with all of the provisions contained in the Planning Administrator's checklist letter dated January 3, 2019.
6. The Developer shall contribute $3,000.00 to the Traffic Impact Fund per the township engineer's recommendation.
7. The Developer shall contribute a Recreation fee to the Recreation Fund per the Ordinance's requirements.
8. The Developer shall submit a copy of the Fire Chief's approval letter to the Township.
9. The Developer shall provide an easement agreement and release, to the satisfaction of the Township Solicitor, from the Carbon Lehigh Intermediate Unit regarding the continued discharge of water to the IU property.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

NET ZERO LAND DEVELOPMENT WAIVER & DEFERRAL REQUESTS

Adam Smith, of Barry Isett & Associates, and John Costlow representing the Net Zero Land Development Plan requested the following waivers and deferrals:

1) Waiver-The plan is viewed as a Final as well as a Preliminary Sects 3.02.A, 5.02.A.1 & 6.02.A.2;
2) Waiver-Sect. F.04.E; - regarding basin floor minimum grade;
3) Waiver-Sect. F.04.F; - regarding maximum basin slopes;
4) Deferral-Sect. 503.G & 10.08; - regarding sidewalks along public streets;
5) Deferral-Sect. 10.07; - regarding curb along public streets;
6) Deferral-Sect. 503.K.6; - regarding basin fencing.

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the waivers & deferrals were granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

- Brian Horwith, Planning Commission chairman, suggested giving a deferral instead of a waiver to the basin fencing request.
- Leonard Nuss, Old Post Rd., Coplay, stated the Planning Commission recommended a fence.

FAIRLAND FARMS III PRELIMINARY

Lew Rauch, Lehigh Engineering, and Judy Rau, presented the Fairland Farms III Plan to the Board. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Plan was approved as a Preliminary subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated December 13, 2018.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated December 11, 2018.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated December 12, 2018.
4. The Fire Chief has suggested an additional hydrant at the intersection of Pine Street and Stallion Drive.
5. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of December 17, 2018.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

- Rich Semmel, Clearview Rd., Coplay, noted not all lamp post lights were lit in Fairland Farms.
- Leonard Nuss, Old Post Rd., Coplay, noted that most lamp posts were not close to the road and street lights should be required.
- Richard Heintzelman, Elmhurst Dr., Schnecksville, stated that he rarely see unlit lamp posts and he feels street lights are not needed and contribute to light pollution.
- Jim Morris, Riverview Rd., Slatington, suggested that if street lights are required they should only use LED lights, and the lights should be shielded from vertical emissions and use the warmest light temperatures.
- Jack Hoyt, Old Post Rd., stated street lights ruin the environment for backyard astronomers and walking safety is a personal responsibility.
- Tom VanVredde, Church Dr., Coplay, asked the Board to consider the safety of children who walk at night and do not carry flashlights.
- Rich Semmel, Clearview Rd., Coplay, inquired when does the township draw the line on what development must follow the zoning laws.
- Arthur Dobias, Fairland Dr., Schnecksville, stated the country aesthetic is what appealed to him to move to Fairland Farms and street lights would diminish the beauty of the area.
- Ronald Roth, Rt. 309, Schnecksville, suggested the Board make it mandatory to require lamp posts and forget the street lights.
- Brian Horwith, Springfield Dr, Schnecksville, stated he wasn't sure the ordinance mandated curbs and sidewalks and he doesn't see the need for street lights.
- Robert Hoopes, Elmhurst Dr., Schnecksville, stated he too, doesn't see the need for street lights.
- Carl Willis, Fairland Dr., Schnecksville, does not want street lights, curbs or sidewalks to be a requirement.
- Lisa Mikitka, Elmhurst Dr., Schnecksville, noted that street lights will ruin all the developments and that traffic is more of a problem.

FAIRLAND FARMS III WAIVER & DEFERRAL REQUESTS

Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the waiver to eliminate the requirement for street lights. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills the Board approved the deferral of requiring curbs and sidewalks. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

The Board indicated that they would be in favor of a partial waiver of easements in lieu of a blanket easement in favor of North Whitehall Township.

ESO FIRE/RESCUE/EMS CAMP

Jeff Johnson and Jim Steward, Representatives of NWT ESO met with the Board to discuss the proposed EMS camp. The camp will be a youth recruitment toll for the emergency services. Upon motion by Ronald J. Heintzelman, seconded by Mark Hills the Board approved supporting the camp program. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent.

- Arthur Dobias, Fairland Dr., Schnecksville, inquired how they were going to target the applicants.
- Eugene Wolfgang, Faye Dr., Orefield, suggested soliciting LCIT for applicants.
- Kristie Wilk, Director of Administration for NOVA, suggested advertising in the Parkland Athletic groups.

MARY ANN'S PLAZA REDUCTION OF LETTER OF CREDIT

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted the written recommendation of the General Planning Engineer Stephen Gitch, dated December 31, 2018, and authorized the release of $ 66,575.44 from the Maintenance and Improvements Letter of Credit for Mary Ann's Plaza, leaving a balance of $ 476,329.85 in the account. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

RESOLUTION 01-07-19 FEE SCHEDULE

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, Resolution 01-07-19 was adopted. Resolution 01-07-19 adopts, amends and revises the fee schedule for various services, equipment, goods and materials furnished by or through the Township. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

MANAGER'S REPORT:

- Mr. Bartlett wished everyone a Happy New Year.
- He reminded the residents of these requirements during snow events; all vehicles must be off township roads, residents must shovel their sidewalks, and it is illegal to throw snow into the roadways when shoveling your driveway or sidewalks.
- There will be a meeting on January 29, 2019 at 7:30 PM regarding the proposed re-zoning ordinance.

SOLICITOR'S REPORT:

Atty. Young presented proposed Resolution 01-07-19A. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, Resolution 01-07-19A was adopted. Resolution 01-07-19A outlines the credit criteria for the 2018 PA Act 172 Volunteer Tax Act.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - absent. There were no public comments on this item.

COMMENTS FROM THE FLOOR:

- Ronald Roth, Rt. 309, Schnecksville, voiced the following concerns; the congested turning lane for the Red Tomato Restaurant, upgrading the meeting room speaker system, placing some type of barriers in front of the IRT pavilion poles so that no one backs into them and restrictions need to be placed on how Dr. Selig develops his property.

COMMENTS FROM THE FLOOR: continued . . .

- Joann Faust, Briarwood Dr., Coplay, publically thanked Mr. Nuss for cleaning the detention pond outlet in Timberidge.
- Juan Vega, Debra Dr., Schnecksville, commented that the swale between his property and his neighbor's is not working correctly and is ponding in his backyard.
- Dan Linchuk, Shady Lane, Orefield, asked for an update on the Shady Lane stormwater issue. He also inquired about the decision to berm Loral Lane causing more runoff on his property.
- Ronald Roth, Rt. 309, Schnecksville, commented on Mr. Linchuk's question.
- Kristie Wilk, Director of Administration for NOVA, reported on NOVA's call volume for 2018 and noted that the Corps will be hosting a comedy night on February 23, 2019. She also questioned why the ambulance volunteers and auxiliary were not included in the tax credit ordinance.

ADJOURNMENT Meeting adjourned at 9:50 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer